

OXFORD Business English

# English for the Energy Industry

Simon Campbell

EXPRESS SERIES



OXFORD





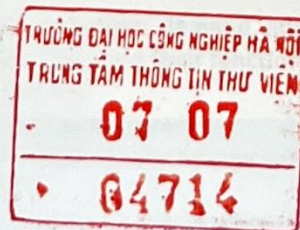
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# English for the Energy Industry

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## About the book

**English for the Energy Industry** is for people who need to communicate effectively in the energy business and its associated fields. The book will equip learners with the necessary linguistic skills to understand and talk about daily situations in the work environment and the more complex developments within the global energy market.

**English for the Energy Industry** is divided into six units and each unit has its own thematic focus. Each topic is relevant to employees engaged in different positions and roles: energy production and distribution, environmental protection, technology, sales and distribution, PR, business policy and strategy. The units are independent of each other so you can choose those that are more relevant to your area of expertise, or you can work through the units in sequence. It is, however, recommended that you start with Unit 1 as this provides an overview of the various topics.

Every unit begins with a **Starter** to introduce the topic. This is followed by dialogues, reading texts, diagrams, and authentic documents, as well as a variety of exercises designed to aid the learning of important vocabulary and phrases in contextual situations. In each unit you will be referred to the **Partner Files** at the back of the book. These are role-plays which enable learners to practise the vocabulary and language of the unit in realistic situations. The units end with **Output** activities, which consist of reading texts to extend the unit topic or offer further useful tips, and they also provide opportunities for discussion. When you have finished all the units, you can **Test yourself!** with a fun crossword at the back of the book.

At the back of **English for the Energy Industry** there is an **Answer key** so that you can check your answers independently as well as the **Transcripts** of the audio activities. There is also an **A-Z word list** and a **Useful phrases** list that you can refer to when preparing to speak to people in the industry. There is also a **Glossary** and a list of **Abbreviations, acronyms, and numbers** which allow you to quickly and accurately look up the most frequently used technical terms, phrases, abbreviations, and measures.

The **MultiROM** contains all the **Listening extracts** from the book. These can be played through the audio player on your computer, or through a conventional CD-player. In order to give yourself extra listening practice, listen to it in your car or download it to your MP3-player and listen when you are out and about. The **Interactive exercises** let you revise by doing exercises that cover the essential language from the book on your computer; this will be particularly valuable if you are using the book for self-study.